



Trained Medication Aide (TMA)

Are you currently working as a nursing assistant in one of the following settings – long term care, group home, chemical dependency, Department of Corrections – and would like a career advancement?

Then becoming a Trained Medication Aide (TMA) is for you! As a TMA, you will be trained in the science of drugs and their uses and actions within the body. This course also includes correct techniques in administration of medication under the

Fall 2010 Class Schedule:

Monday, Sept 27	3:00-6:00 p.m.
Wednesday, Sept 29	3:00-6:00 p.m.
Tuesday, Oct 5	3:00-6:00 p.m.
Thursday, Oct 7	3:00-6:00 p.m.
Monday, Oct 11	3:00-6:00 p.m.
Tuesday, Oct 12	3:00-6:00 p.m.
Tuesday, Oct 19	3:00-6:00 p.m.
Monday, Oct 25	3:00-6:00 p.m.
Tuesday, Oct 26	3:00-6:00 p.m.
Tuesday, Nov 2	3:00-6:00 p.m.
Thursday, Nov 4	3:00-6:00 p.m.

Test Out Schedule:

Tuesday, Nov. 16	3:00-7:00 p.m.
Thursday, Nov. 18	3:00-7:00 p.m.

- *Participants will be scheduled for their*

Class Location:

Alexandria Technical College - Room 208

Instructor:

Julie Sterk



Fee:

\$495 per person (*subject to change*)

- Includes 3 credits of tuition, materials, handouts, and use of TMA text book

Registration

- To register, complete the registration form and return it with the registration fee. Advanced paid registration numbers will determine whether or not a class is conducted.
- See Registration Form for contact information, policies, cancellations, and accommodations.
- The information in this flyer is available in alternative formats upon request by calling 1-888-234-1313 or 320-762-4510.



CUSTOMIZED TRAINING CENTER

1601 Jefferson Street, Alexandria, MN 56308

1-888-234-1313 320-762-4510

www.alextech.edu/CustomizedTraining

Contact Information

Mail Alexandria Technical & Community College, 1601 Jefferson Street, Alexandria, MN 56308
Fax 320-762-4634
Phone 320-762-4510
Toll Free 1-888-234-1313

Racial/Ethnic Origin Descriptions

American Indian or Alaska Native - A person having origins in any of the original peoples of North and South American (including Central America) who maintains cultural identification through tribal affiliation or community attachment.

Asian - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent.

Black or African American - A person having origins in any of the black racial groups of Africa.

Hispanic or Latino - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture.

Native Hawaiian or Other Pacific Islander - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.

White - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Accommodations

If you need a reasonable accommodation for a disability (e.g., wheelchair accessibility, interpreter, audio tape, or large print materials, alternative format), such an accommodation can be made available upon advance request. Please contact Customized Training at 320-762-4510 as soon as possible.

Minnesota Relay Service 1-800-627-3529

Policy

Alexandria Technical & Community College is committed to providing equal education/employment opportunities to all persons and does not discriminate on the basis of race, religion, creed, color, national origin, gender, ancestry, sexual orientation, age, marital status, disability, reliance on public assistance or against any other recognized protected class.

Cancellations - Class cancellations must be done three full business days before the class start date. No refunds for cancellations of less than three full business days.

Missed Classes - Refunds will not be issued for any missed class, full class fees are due.

Late Arrivals - ATCC reserves the right to reschedule anyone arriving late. In most cases, 100% attendance is required to successfully complete training sessions.

Weather-Related Information 320-762-4400

After you register... you can assume that you are enrolled. Written confirmation will be sent to you a week before class. If a class is cancelled, you will be contacted by phone, mail, or email. Alexandria Technical & Community College reserves the right to cancel courses due to unforeseen circumstances (a full refund will be granted).

Thank you for your registration and enjoy your class!