



An Introduction To...

LEAN Healthcare

This workshop is designed for those looking to gain an understanding of what LEAN is and how it can be applied to their specific Health Care organization. As the government continues to pressure the healthcare industry to reduce costs, an increasing number of healthcare organizations are turning to Lean as a system for effectively improving efficiencies. This workshop will review the fundamental principles and some of the foundational tools of lean, and examine specific case studies that demonstrate just how effective Lean is in healthcare. This workshop is recommended for anyone interested in learning how Lean and Six Sigma can and is being applied in Health Care organizations. Lean continues to be effectively implemented in clinic, hospital, and extended care facilities around the US and the rest of the world.

Accommodations

If you need a reasonable accommodation for a disability (e.g., wheelchair accessibility, interpreter, audio tape, or large print materials), such an accommodation can be made available upon advance request. Please contact Customized Training at 320-762-4510 as soon as possible. This flyer is available in alternative formats upon request.

Minnesota Relay Service 1-800-627-3529

Policy

Alexandria Technical College is committed to providing equal education/employment opportunities to all persons and does not discriminate on the basis of race, religion, creed, color, national origin, gender, ancestry, sexual orientation, age, marital status, disability, reliance on public assistance or against any other recognized protected class.

Cancellations – Class cancellations must be done three full business days before the class start date. No refunds for cancellations of less than three full business days.

Missed Classes – Refunds will not be issued for any missed class, full class fees are due.

Late Arrivals – ATC reserves the right to reschedule anyone arriving late. In most cases, 100% attendance is required to successfully complete training sessions.

Weather-Related Information 320-762-4400

Class Date

Tuesday, November 16, 2010

Time

8 am to 12 noon

Location

Alexandria Technical College

Fee: \$49

Registration

To register, complete the registration form on the back of this flyer and return it with the registration fee. Advanced paid registration numbers will determine whether or not a class is conducted.

After you register...you can assume that you are enrolled. Written confirmation will be sent to you a week before class. If a class is cancelled, you will be contacted by phone, mail, or email. Alexandria Technical College reserves the right to cancel courses due to unforeseen circumstances (a full refund will be granted).

Contact Information

Mail: Alexandria Technical College
1601 Jefferson Street
Alexandria, MN 56308

Fax: 320-762-4634

Jeremy Schwartz, Instructor

Phone: 320-762-4510

Toll Free: 1-888-234-1313



Open Enrollment Application

CUSTOMIZED TRAINING CENTER

1601 Jefferson Street, Alexandria, MN 56308

1-888-234-1313 320-762-4510

www.alextech.edu/CustomizedTraining

Registration - Completing this registration form signifies that my name, address, and employer information is current and correct. ATC has permission to update my information as well as register me for this training.

Class Title Introduction to LEAN Healthcare Date(s) Nov 16, 2010 Fee \$49

Student Information

Name First [grid] M [] Last [grid]

Home Address _____ Phone () _____

City _____ State _____ Zip Code _____

County of Residence _____

United States Citizen [] Yes or [] No

Email Address: _____

Alexandria Technical College is asking you to provide information that includes private and/or confidential information under State and Federal Law. In the computerized system Social Security Number is the primary means of identification. The college will use this information for positive identification to ensure your records are not confused with those of other students. Although your registration will be accepted without a social security number, providing it will reduce the likelihood of error when matching data with your registration. The information collected will only be used for registration purposes by the Alexandria Technical College and the MnSCU system and will not be sold or distributed.

Birthdate (MM/DD/YY) [grid]

Social Security Number [grid]

Optional Information

Gender

- [] Female
[] Male

Marital Status

- [] Divorced
[] Married
[] Separated
[] Single
[] Unknown or Unreported
[] Widowed

Racial/Ethnic Origin

(Full Descriptions available on the back of this registration form)

- [] American Indian or Alaska Native
[] Asian
[] Black or African American
[] Hispanic or Latino
[] Native Hawaiian or Other Pacific Islander
[] White
[] Unknown

Payment - Total Amount \$ _____ (payment, purchase order, or billing information must accompany registration)

[] Check Enclosed (payable to Alexandria Technical College)

[] Purchase Order # _____

[] VISA [] Discover [] MasterCard

Name on Card _____ Credit Card # _____ Exp. Date _____

[] Bill my Employer

Employer Name _____ Phone _____

Address _____

City _____ State _____ Zip Code _____